

Northeastern Connecticut Art Guild

Exhibit Prospectus and Entry Form

The Northeastern Connecticut Art Guild has arranged an exhibit at _____
on _____. The _____ is located (*include general directions*) _____

Describe the venue, including, when possible, a description of typical clients, and quality of space available (including lighting and the availability of horizontal spaces for 3D works.)

Describe plans for reception, if appropriate.

Participation is limited to NECTAG members in good standing (i.e. dues paid for current calendar year). Please download and complete the entry form below and return (either postal or electronically as an attachment) to the Corresponding Secretary, along with the \$10.00 entry fee no later than _____ to guarantee participation in the show. Applications received after _____ will be considered on a space-available basis only.

Participants are limited to _____ works. Two-dimensional works may not exceed 24x36 inches framed. Three-dimensional works may not exceed 24x24x36 inches. Two-dimensional works must be properly framed and equipped for hanging. Complete a set of Labels and Receipts for each work and attach the Label portion to the back or underside of each piece. Works exceeding the size limits may be exhibited by special arrangement with the Exhibit Coordinator.

Participants may drop off their works on _____ between _____.
Later entries will not be accepted. When works are delivered to the exhibit site, participants will be required to complete the intake sheet, a record of all exhibited works, as well as a title card for each work entered in the exhibit. Pick-up is scheduled for _____ between _____.
If you are unable to pick up your work at the designated time, please make private arrangements for someone else to pick up your work. Whoever picks up the work must have the proper receipts. No provisions are made to store work not retrieved at the specified date and time.

Name: _____

Address: _____

Phone: _____

The Northeastern CT Art Guild is not responsible for damage or loss of artworks. Participants are responsible for insuring their own work.

Title: _____

Medium: _____

Size: _____ Price: _____

Title: _____

Medium: _____

Size: _____ Price: _____

Title: _____

Medium: _____

Size: _____ Price: _____

Signature: _____

Date: _____